

**2018 - 2019 Record of Emergency Drills
Cesar Chavez Academy Lower Elementary**

Fire Drills (5 total – 3 before Dec. 1 with reasonable interval between each drill)

Date	Time of Drill	Evacuation Time	Transition/Typical/Other Planned/Unplanned	Director or Designee Signature
9/19/18	9:00am	3min 19sec.	Typical	Gabriel Juarez
9/28/18	1:15pm	2min 59sec	Typical	Gabriel Juarez
10/5/18	1:00pm	2min 44sec.	Transition	Gabriel Juarez
5/14/19	2:30pm	2min. 04sec.	Typical	Gabriel Juarez
5/24/19	9:30pm	2min. 40	Typical	Gabriel Juarez

Tornado Drills (2 total – 1 must be in March)

Date	Time of Drill	Time to Shelter	Standard/Transition or Other	Director or Designee Signature
9/13/18	2:35	5:14	Transition - outside recess	Gabriel Juarez
3/14/19	8:32	1:45	Standard	Gabriel Juarez

Lockdown/Shelter in Place Drills (3 total – 1 before Dec. 1, 1 after Jan. 1, 1 during non-traditional school time)

Date	Time of Drill	Time to Shelter	Standard, Transition, or Other	Conducted with (Name, Title, Organization)	Conducted with (Name, Title, Organization)	Director or Designee Signature
9/27/18	1:36	2:33	Standard	Gabriela Jimenez	Hilda Lopez	Gabriel Juarez
1/10/19	2:35	1:49	Standard	Gabriela Jimenez	Laura Rebellar	Gabriel Juarez
2/20/19	10:30	2:38	transition	Gabriela Jimenez	Kristen Liss	Gabriel Juarez